Approved For Release 1999/09/20 : CIA-RDP78-03568A099700030004-7

Security Information

6 October 1953

MEMORANDUM FOR: DD/P ADMINISTRATION

VIA

: PP OPERATIONS

25X1A2d1

SUBJECT

: Request for T/O Changes

25X1A2d1

- 1. It is requested that (a) position #8 of the T/O (Fiscal Accountant, GS-9) be deleted and that (b) in its stead be added the position Budget and Fiscal Officer, GS-11.
- 2. The incumbent of position #8 has recently been reassigned from the Fiscal Accountant position in the Controller's Office to the Budget and Fiscal position in the Department of Operations. This has involved an increase in duties and considerably more responsibility. The Director of the Department of Operations has recommended that the incumbent's position be reclassified in order to allocate a grade more nearly commensurate with the duties performed.
- 3. A position description for the new position is attached for 25X1A2d1 your information. Also attached is a copy of the T/O as it now stands.

25X1A9a

Chief International Organizations Division

Attachments: 2 1) Position Description 25X1A2d1 2) T/0 25X1A9a 25X1A9a CONCUR : APPROVED DD/P Admin. for PP//PPS

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